

Office of Commissioner, Rural Development, AP, Vijayawada
Sri Charitasri Building, Nakkalroad, Suryaraopet, Vijayawada-520002

NOTICE

INVITING QUOTATIONS FOR SHIFTING OF OFFICE

Dated:03.01.2019

Sealed Quotations are invited between 08.01.2019 to 11.01.2019 on or before 3:00 PM for shifting of office files, furniture, Electrical fixtures, Computers etc., of **Office of Commissioner, Rural Development, AP, Vijayawada** from **Sri Charitasri Building, Nakkalroad, Suryaraopet, Vijayawada** to a new building beside **Reliance Digital, National Highway, Tadepalli**. **Sealed Quotations will be opened on 11.01.2019 @ 4:00 PM**. Interested agencies having experience of shifting of minimum of 20000 Sft office area may quote their rate per trip for shifting of office furniture etc., in closed containers.

- i) The agency should quote their rate inclusive of all taxes separately for packing with packing material & transit including loading and unloading.
- ii) The agency shall be responsible for packing, loading from the respective rooms of old office at Vijayawada, transportation and unloading of all the office furniture etc., in the respective rooms in new office at Tadepalli as instructed by the officers in-charge.
- iii) The agency will be responsible for the safe transportation of the all office materials without damaging the office building.
- iv) The agency should supply the required carton boxes, packing tapes and all required packing materials in advance.



For DIRECTOR, PR&RD